

SALARIES DEPOSIT DETAILS



TO: SALARIES

Employee Details												
<i>Employee No.</i>												
<i>Employee Rcd No.</i>												
<i>Family Name</i>						<i>Given Name</i>						
<i>Current Address:</i>												
<i>School/Unit/Dept</i>												
<i>Date of Birth</i>												
<i>Internal Contact No.</i>				<i>External Contact No.</i>								
Banking Details												
	<i>Main Financial Institution</i>				<i>Second Financial Institution</i>				<i>Third Financial Institution</i>			
<i>Institution Name</i>												
<i>BSB No.</i>												
<i>Branch Location</i>												
<i>Account No.</i>												
<i>Account Name</i>												
<i>Amount</i>					\$				\$			
<ul style="list-style-type: none"> - I authorise UNSW to make/change payroll distributions as set out above. - I understand that I need to advise the Salaries Unit at least two (2) weeks in advance if I wish to cease/change my banking details. - I understand that should there be insufficient funds to meet multiple bank distributions, the above allocations may not be met. - Financial Services will be notified of this change 												
								/ /				
Signature of Employee										Date		

Copy to Financial Services for system upgrade