



Academy Library

Library User Registration

- ADFA Defence Staff
- Defence External
- Universities of Australia and New Zealand (ULANZ)
- Community Borrower
- Special Collections Reader

Title/Rank/Position: _____

First Name: _____

Surname: _____

Residential / Local Address: _____

Phone: _____

Email: _____

Home University: _____

- Student Staff

As a UNSW Canberra borrower, you must abide by the Conditions of Use and understand your responsibilities when using your UNSW Canberra Library Card.

Conditions of Use:

- Always present your library card when borrowing. The card is not transferable.
- You agree to accept responsibility for all items issued on your card and agree to return all items by the due dates. The due date may change if the item is recalled.
- If your card is lost or stolen, notify the staff at the Academy Library immediately via Email: askus@unsw-adfa.libanswers.com or Phone: 02 6268 8116. You are responsible for items borrowed with the card until the Library is notified.

Your responsibilities:

- Ensure that items on loan are returned to the Library before you travel.
- Return items including recalled items by the correct due date.
If items are overdue, you will be unable to borrow and may be fined.
- Pay accrued fines and penalties. *You will be blocked from borrowing once your Library fines reach \$20.*

I agree to the Conditions of Use of the Academy Library, UNSW Canberra.

Signature: _____

Date: _____

Library Staff to complete this side of form.

Staff member creating borrower record: _____

Date written application received: _____

Approved by: _____

Sighted & photocopied:

Photo ID

Student/Staff ID

Address details

Library card issued by ICTS: _____ Date: _____

Barcode: _____

Alma Statistical Category: _____