Content that is used in Moodle needs to comply with copyright regulations. The acronym SCAN can help guide your way.

Secure It: Build your course site in Moodle so that access is automatically limited to a set number of users, for educational purposes. Your course content is then considered secured.

Clip It: Use only as much as you need. Similarly, wherever possible link to content rather than replicating it.

Attribute It: Properly attribute content you use. Do this where the content appears (e.g. caption under an image) or by creating a reference list for your course on a separate page or document.

Notify Users: Include an electronic use notice (EUN) for audio-visual and print & graphic materials in course sites containing this kind of content. The EUNs can appear anywhere in your course site and need only appear once.

Other important tips

Course Readings
The Academy Library Course Reading Team can help you digitize print readings, link to electronic readings, and place items into the Course Readings (4 hour loan) Collection.

Images
If you can find the image you need online, use it. Follow the principles outlined above. There is no defined attribution format required. Creative Commons offers a nice guide on attributing Creative Commons licensed images.

Videos
The Academy Library provides access to a vast number of streaming videos. Check out EduTV, TVNews and Kanopy. Other good sources of videos you can embed are YouTube (if they have the Standard YouTube License) and Creative Commons videos.

Echo360 recordings
Include them. They are fine. Especially if you have followed the SCAN principles above.

Seeking permission
Where you need to seek permission to use copyrighted materials, there are some handy templates in myUNSW (login with your zPass).

For further information: Read more on the UNSW Copyright webpages or contact the Library with your questions.