



PRELIMINARY ASSESSMENT FOR ADMISSION TO UNSW@ADFA
Current Serving Members of the Australian Defence Force
UNDERGRADUATE STUDY

INSTRUCTIONS

- All applicants must complete Sections 1 – 6.
- All applicants must sign the declaration in Section 6. Unsigned or incomplete applications will be returned to applicant.
- This application is to be returned by fax or by mail, however all certified copies of transcripts and English language test results must be sent by mail or hand delivered.

PROCESS FOR CERTIFYING TRANSCRIPTS

Photocopied documentation must be correctly verified. To verify documents an authorized officer must:

- Write 'This is a true copy of the original sighted by me'
- Print the following details: name, contact telephone number, profession or occupation, organisation and date verified;
- Sign it;
- Affix the official stamp or seal of the 'authorised officers' organization on the copy, if the organization has such a stamp.

An authorized officer is one of the following:

- Officer of the official records department of the institution that originally issued the document
- Official of the Admissions office at UNSW@ADFA
- Official of an Australian overseas diplomatic mission
- An Australian Justice of the Peace – with a registration number

If these steps are not followed your application will not be processed.

DUE DATE:

Preferred title Mr Mrs Ms other (specify)

Service Army Air Force Navy Defence Civilian Reservist

Rank PM Keys No Years of Service with the ADF

Name of Defence Scheme supporting your application

Have you applied to your Service under the relevant scheme? Yes No

Full name of program for which you are applying (e.g. Bachelor of Engineering – Mechanical)

1st Choice

2nd Choice

Year you wish to commence

Date of birth (dd/mm/yy) Gender Male Female

Family/last name

Other names

Former name

(If you have changed your last name, e.g. maiden name to married name)

Have you previously been a student at UNSW? Yes No

If 'Yes' Year Student No.

Occupation:

Mailing address:

Day Phone

Facsimile

Home Phone

Mobile Phone

Postcode

e-mail

NB: Please notify Student Administrative Services if your details change prior to commencing at UNSW@ADFA



2 Student Status

Are you an Australian Citizen? Yes No (if yes go to Part 4)

Permanent resident of Australia? Yes No

Country of citizenship if No to all of the above.

Country of Birth.

3 English Language Proficiency

For students from non-English speaking backgrounds

Have you completed a degree where the primary language of instruction was English? Yes No

If yes, state details below:

Degree

Institution

Years enrolled

If no, have you undertaken an English language test in the last two years? Yes No

Test name

Date of test

Certified copies of test results must be provided



4 Admission Information

List of academic qualifications completed or being completed

Year 12 University Entrance Rank (if applicable) Year completed State

Degrees or diplomas held or being completed	Class or Grade	Program length	Year of graduation if completed	Institution
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Note: You are required to supply certified and complete copies of academic transcripts of programs completed and of any programs being undertaken. You do not need to provide transcripts for studies undertaken at UNSW or UNSW@ADFA. If a transcript is not available, attach a written record including grades in all courses and supply a transcript as soon as possible. If appropriate, international students should provide translated certified copies. Please do not send originals as they may be lost in the mail. FAXED OR EMAILED COPIES OF TRANSCRIPTS WILL NOT BE ACCEPTED.

Details of other qualifications held (membership of professional bodies, accredited certificates etc)

<input type="text"/>
<input type="text"/>
<input type="text"/>
<input type="text"/>

Details of other programs previously attempted but not completed

<input type="text"/>
<input type="text"/>
<input type="text"/>

Supporting statement

Please provide a supporting statement detailing your reasons for wishing to study at UNSW@ADFA. The statement should provide details about what you have done to prepare for studying at university, and how the knowledge, skills abilities and personal qualities you have gained through professional and life experience will assist you in succeeding in your chosen degree.



5 Personal Statistics

UNSW is required under the "Higher Education Support Act" to collect statistical data that is collated and submitted to the Department of Education, Employment and Workplace Relations in an aggregated form.

Country of Birth

For students born overseas, what year did you first arrive in Australia?

Are you of Aboriginal or Torres Strait Islander origin? Yes No

If you answered yes please tick one of the boxes below

Aboriginal origin

Torres Strait Islander origin

Aboriginal/Torres Strait Islander origin

Do you speak a language other than English at your permanent home residence? Yes No

If you answered yes, please identify the name of the non-English language that is spoken most often

6 Student Declaration

I certify that I have read the instructions and understood the questions on this form and that the answers are true and correct.

I understand that the University may vary or cancel any decision made on the basis of incorrect or incomplete information provided by me or my referees.

Signed

Date

Return completed form to:

Student Administrative Services
Australian Defence Force Academy
UNSW@ADFA
Northcott Drive
Canberra ACT 2600

Fax: 02 6268 8666

Email: sas@adfa.edu.au

(not for submissions of this form)

Website: www.unsw.adfa.edu.au/student



7 Application Checklist

- All questions have been completed
- Provide a one page statement detailing your reasons for wishing to study at UNSW@ADFA
- Letter from ADF confirming your postings to UNSW@ADFA (if applicable)
- Certified transcripts
- Proof of English language ability (if applicable)
- Proof of residency (if applicable)

8 Application submission and important contact details

Application forms should be submitted to :

Deputy Manager
Student Administrative Services
Australian Defence Force Academy
UNSW@ADFA
Northcott Drive
Canberra ACT 2600

9 What happens next?

Your educational qualifications will be assessed for admission purposes. You will receive written advice on the outcome of this assessment.

If successful, you will be advised when to apply for formal admission to UNSW@ADFA via the Universities Admission Centre (UAC).

Engineering applicants - If you are successful but do not meet the 'assumed knowledge' requirements, you will be informed as to how to rectify this knowledge gap.

If unsuccessful, you will be advised on alternate programs that applicants may wish to pursue in order to reapply (if applicable).