

# INTENTION TO GRADUATE 2008

UNSW@ADFA  
CANBERRA • AUSTRALIA

Phone: +61 2 6268 6000

Fax: +61 2 6268 8666

Email: sas@adfa.edu.au

Web: www.unsw.adfa.edu.au/student

**Please complete all sections of this form before submitting it to Student Administrative Services**

Student ID

--	--	--	--	--	--	--	--

Your full name as it appears on myUNSW

--

Your full name as you would like it to appear on your Testamur

--

Daytime telephone number

Mobile telephone number

--	--

Email address:

--

## Conferring of Degrees Ceremony

Degree Program/Award to be Conferred (eg Bachelor of Arts)

--

Specialisation/plan/major (eg Physics)

--

**Yes, I will be attending the Conferring of Degrees Ceremony at ADFA on 10 December 2008**

Please provide accurate measurements for your academic dress hire as you will be issued with the size that you order. Payment instructions are outlined overleaf.

### Academic Dress Hire

Circumference of head (for cap size)	Height (for gown size)
centimetres	centimetres

**No, I will not be attending the Conferring of Degrees Ceremony and I request that my Testamur and Transcripts be posted to me**

Please note that your Testamur and two Transcripts will be available for collection from the Student Administrative Services office on Friday, 12 December and Monday, 15 December. Uncollected Testamurs and Transcripts will be mailed to the mailing address listed on myUNSW from Wednesday, 17 December.

Student's Signature:

Date:

--	--

**You MUST check the UNSW@ADFA Student Gateway Graduation section ([www.unsw.adfa.edu.au/student/graduation](http://www.unsw.adfa.edu.au/student/graduation)) for further information and instructions.**

**Please ensure that your contact details are current at all times on myUNSW ([www.my.unsw.edu.au](http://www.my.unsw.edu.au))  
Information may be sent to you for several months following graduation**

# Academic Dress Hire for Conferring of Degrees Ceremony – 2008

All graduands are required to wear academic dress during the Conferring of Degrees Ceremony.

## Hire Fees

Academic dress hire fees for the 2008 Ceremonies are \$75.00 (including GST) for the Gown, Hood and Trencher or Bonnet. Please note all gowns are required to be returned by 5:00pm Wednesday 10 December 2008. A late fee of \$50.00 will be charged if the gown is not returned by this deadline.

## Payment Options

Hire charges must be paid by Wednesday, 26 November 2008 to ensure a timely issue of gowns prior to the ceremony. Receipts will be available when you collect your academic dress.

### Credit Card (Bankcard, MasterCard or Visa only)

Please provide the information on your account in the spaces below. Should you wish to submit your payment in person, please do so at the University Cashier (contact details below).

Student ID						

Student Name

Please debit my Credit Card \$75.00 for the payment of Academic Dress Hire at UNSW@ADFA:

Card Number															

Expiry Date			

Card Type (please tick)	
<input type="checkbox"/>	Bankcard
<input type="checkbox"/>	MasterCard
<input type="checkbox"/>	Visa

Cardholder Name
Cardholder Signature

### Cheque/Money Order

Please attach your cheque/money order (made payable to University College, UNSW) to this form and submit it to Student Administrative Services. Should you wish to submit your payment in person, please do so at the University Cashier (contact details below).

### Cash

Cash payments may be made at the University Cashier (contact details below).

## University Cashier

The University Cashier at UNSW@ADFA is located in Room 102 in the Administration Building at ADFA. The telephone number of the University Cashier is +61 2 6268 8718 and the email address is cashier@adfa.edu.au .