

REQUEST FOR PROGRAM TRANSFER (POSTGRADUATE STUDENTS)

UNSW@ADFA

Phone: +61 2 6268 6000
Fax: +61 2 6268 8666
Email: sas@adfa.edu.au
Web: www.unsw.adfa.edu.au/student

Please complete all sections of this form before submitting it to Student Administrative Services.

Part 1 – Personal Details

Please ensure that your address and contact details are correct on myUNSW (www.my.unsw.edu.au) at all times.

Student ID					

Surname	Other Names

Part 2 – Transfer Details

Current UNSW@ADFA degree program name and code)*	New UNSW@ADFA degree program name and code

Reason for Transfer (please tick one only)

- Changing to a different discipline
(for example, transferring from a Master of Engineering Science to a Master of Defence Studies)
If you have successfully completed courses you may be eligible for credit or exemption based on your previous study. If you wish to seek credit for these courses, you **must** complete a Credit Application Form (available from the UNSW@ADFA Student Gateway at www.unsw.adfa.edu.au/student/forms).
- Articulating to the next level of the program
(for example, articulating from a Graduate Diploma in Defence Studies to a Master of Defence Studies)
In order to articulate, you **must** have met the requirements for completion of your existing program before you apply for articulation to the next level program.
- Changing to the previous level of the program
(for example, changing from a Master of Management Studies to a Graduate Diploma in Management Studies when you are enrolled in the Masters, but only wish to complete the Graduate Diploma due to other commitments)

Part 3 – International Students

International Students are reminded that there may be impacts upon their tuition fees and/or student visa by changing programs. All International Students **must** seek advice from the International Student Officer in Student Administrative Services before submitting this form. Further, students studying under a Defence Cooperation Scholarship need permission from Defence and IDP before changing programs.

Part 4 - Declaration

I have completed all sections of this form truthfully and have sought advice on my proposed degree structure from Student Administrative Services and the relevant Schools.

Student's Signature	Date

Part 5 – University Approval

- Approved Prog Code: _____ Plan: _____ Effective: _____
- Not Approved

Registrar and Deputy Principle or Nominee	Date