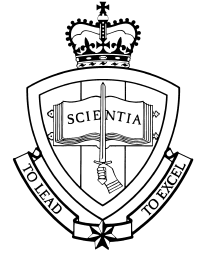




UNIVERSITY OF NEW SOUTH WALES



PROFESSIONAL PRACTICUM PROGRAM APPLICATION FORM

Instructions for completing this form

Applicants

Please ensure that you have read the information on the Professional Practicum Program published on the UNSW@ADFA website (www.unsw.adfa.edu.au/student/future/practicum) prior to completing this application form.

Applicants are required to complete Part A only and send the form, together with a legible photocopy of your passport, to your proposed supervisor at UNSW@ADFA for approval.

Note: This Application Form must first be sent to your proposed Supervisor and then forwarded to Student Administrative Services at UNSW@ADFA at least 3 months before the start date of your practicum to allow for efficient processing.

Applications received by Student Administrative Services less than 3 months prior to commencement may incur a late fee of \$100.

When your application has been approved and processed, you will be emailed a Letter of Offer.

After you have received your Letter of Offer you must apply for your student visa through your nearest Australian Consulate/Embassy.

- Please refer to the Department of Immigration & Multicultural & Indigenous Affairs website (www.immi.gov.au/wwi) for a list of Australian Consulates worldwide.
- For some nationalities, it is possible to apply online for a student visa. Please check with your nearest Australian Consulate.

A Confirmation of Enrolment (COE) will be emailed to you following receipt of your AUD\$330 Administration Fee.

Supervisors

On receipt of the Practicum Application, please consider and sign.

The Head of School will also need to sign this form.

The application form must then be forwarded to *Student Administrative Services, UNSW@ADFA* for processing.

Please note that there is no obligation to approve this proposed practicum if you feel that it is unsuitable to the work/research being carried out in your School.

Any queries should be referred to:

Christa Cordes

phone: xtn 86006

email: c.cordes@adfa.edu.au

PROFESSIONAL PRACTICUM PROGRAM APPLICATION FORM

PART A – Applicant to Complete

PLEASE **PRINT** CLEARLY - DO NOT USE NON-ENGLISH CHARACTERS OR NUMBERS

Personal Details		
Family Name:	All Given Names:	
Date of Birth: (dd/mm/yyyy)	Sex (please circle): <div style="display: flex; justify-content: space-around; width: 100%;"> Male Female </div>	
Postal address:		
Postcode:		
Telephone:	Fax:	
Email:		
Citizenship:	Country of Birth:	
At which overseas Australian Consulate/Embassy will you be applying for your Student Visa? City, Country:		
Academic Qualifications		
Degrees and Diplomas held or being completed	Year	Institution

School for proposed practicum (please tick one):

- School of Aerospace, Civil and Mechanical Engineering
- School of Business
- School of Humanities and Social Sciences
- School of Information Technology and Electrical Engineering
- School of Physical, Environmental and Mathematical Sciences

Name of Supervisor or contact in School: _____ Extension: _____

Period of attendance at UNSW@ADFA:

From _____ To _____
 (dd/mm/yyyy) (dd/mm/yyyy)

Declaration by Student:

I declare that the information supplied is complete and correct and acknowledge that the University reserves the right to vary or reverse any decision made on the basis of incorrect and incomplete information.

Signature: _____ **Date:** _____

PART B– Supervisor and Head of School to Complete

SUPERVISOR:

Please tick to indicate your recommendation:

- I confirm that the applicant has been accepted as a practicum student in the School during the period indicated.
- I confirm that the proposed practicum will be of benefit within the School and will not be an undue burden in terms of staff supervision and resources.

Signature: _____ **Date:** _____

Name: _____

HEAD OF SCHOOL:

Please tick one:

- Approved
- Not Approved

Signature: _____ **Date:** _____

Name: _____

Please forward the completed application form to: Ms Christa Cordes
International and Research Students Officer
Student Administrative Services
UNSW@ADFA

The University of New South Wales at the Australian Defence Force Academy is a registered ACT Provider under ESOS Act 2000. CRICOS Provider Code: 00100G